

**FIRST 5 PLACER COUNTY
CHILDREN'S & FAMILIES COMMISSION**

Meeting Minutes, March 18, 2004

Shiloh Center
905 Lincoln Way
Auburn, CA.

Attendees - Commissioners & Staff:

Tamara Lieberman, Chair, Commissioner & Tahoe Community Foundation
Raymond Merz, Commissioner & Director of Placer County Health & Human Services
Dr. Richard Burton, Commissioner & Placer County Health Officer
Dr. Sandra Naylor-Goodwin, Vice Chair, Commissioner & Director for the CA Institute for Mental Health
Mindy Danovaro, Commissioner, Director of Development and Outreach, CALSTAR
Blanca Castro, Commissioner, Local Child Care Resources and Referral
Don Ferretti, CFC Coordinator & HHS Administration
Nancy Baggett, CFC Staff Systems Analyst, HHS Administration
Mike Romero, CFC Staff, HHS Epidemiology
Christa Darlington, CFC County Counsel
Bobbie Reagan, CFC Administration Staff, HHS Administration

Commissioners & Staff Not in Attendance:

Harriet White, Commissioner & Board of Supervisors – District 3

Public Attendees:

Francine Nunes, PCOE Childcare Local Planning Council
Susan Fernandes, PCOE Program Manager, Tahoe
Jill Harper, PCOE Administrator
Tom Grayson, MDIC
Cheryl Cox, BFCOPC
Mary Wagner-Davis, Breastfeeding Coalition
Carol Johnson, Superior Court Family Law Facilitator
Alice Bothello, Placer County Grand Jury
Sherry Chesney, Placer County Grand Jury
Alice Crotty, Placer County Grand Jury
Leslie Warren, Placer Nature Center
Linda Peterson, CAPC
Maureen Burness, SELPA
Alison Schwedner, Kings Beach FRC
Sylvia Ambriz, Kings Beach FRC
Kathy McHugh, Kings Beach School Readiness

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Public Attendees: continued

Michele Fisch, UCC Extension

Jackie Clark, ARC Placer Infant Dev. Program & Early Childhood Relationship

David Gray, Community

DeAnne Thornton, CAPC

Jan Dunn, MDIC

Melanie Ward, PEACE for Families

Jim Owens, Placer County Safe Kids

Mark Beck, Roseville City Fire Dept., Safe Kids

Tony Allinger, Placer County Mental Health Alcohol and Drug Board

Call Meeting to Order

Meeting called to order at 3:14 p.m.

I. Public Comment

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

Tony Allinger provided information to the Board naming the number one contributor to violence and trauma in the home for our 0-5 children as alcohol and drugs. He mentioned to the Board that other Prop. 10 Commissions have earmarked funding for this particular program and that he was basically laying groundwork for possible future funding.

The Commission commended Tony for bringing this information forward and asked that he apply through the CFC process available in the upcoming months ahead.

II. Approval of Minutes

Motion to approve the February 19th meeting minutes.

Burton / Castro / Unanimous

III. Commission Action Items

The Community Resource Committee (CRC) requests action on the following items:

1. The CRC requests the adoption of the 2004-2007 revised draft Strategic Plan with the recommended changes (as listed in the handout document "Summary of CRC Recommended Revisions to the draft Strategic Plan").

Commission motioned to accept changes that are listed in the "Summary of CRC Recommended Revisions to the draft Strategic Plan" handout, per page as follows:

Motion to accept changes referenced on page 1

Naylor-Goodwin / Burton / Unanimous

Motion to accept changes referenced on page 2

Naylor-Goodwin / Danovaro / Unanimous

Motion to pull, from page 3, the "HHS Managed Care Autism Resource Coordination Project" for later consideration.

Naylor-Goodwin / Castro / Unanimous

Abstained: Merz / Burton

Motion to accept changes referenced on page 3, excluding the “HHS Managed Care Autism Resource Coordination Project”.

Naylor-Goodwin / Burton / Unanimous

Discussion followed on the above item and the following motion was presented and voted on:

Motion asking HHS to work with CFC partners and all others that are related to this resource network, return to the Commission with a plan on how to transition it to another source.

Naylor-Goodwin / Castro / Unanimous

Abstained: Merz / Burton

Discussion followed on what group would be responsible for bringing all sources together for a meeting and that the information would include a plan to be presented at the next Commission meeting.

The above motion was amended to read: **Motion that First 5 staff convene a meeting with CFC partners and all others that are related to this resource network, and return to the Commission at the next meeting, a plan on how to transition it to another source.**

Danovaro / Naylor-Goodwin / Unanimous

Abstained: Merz / Burton

Discussion followed with a question to the Commission asking who they would like to request be part of the meeting and who would they not want to leave out. Commission provided clarification by directing staff to do their best. Commissioner Merz said he would like to be included.

Due to the critical time frame allowed for the balance of the meeting, Chairperson Lieberman will hold Action Item #2 for the last item.

3. The CRC requests approval on the following items:

- a. Expand the CRC membership from the current 8 members to 9 members.
- b. Waive the formal recruitment process and appoint Jill Harper to the CRC so that the committee can benefit from her early childhood development expertise.

Motion to expand the CRC membership from 8 to 9 members and waive the formal recruitment process appointing Jill Harper to the CRC.

Naylor-Goodwin / Burton / Unanimous No discussion.

Other Action Items

1. Approve the draft "Communicating to Our Community Plan"

Recommended the above plan include the following additions:

- a. For purposes of this plan, Rogers & Assoc. will do all media press release follow ups, and
- b. securing of interviews, and
- c. story placements.

Motion to approve the draft "Communicating to Our Community Plan" with the above recommended additions.

Danovaro / Naylor-Goodwin / Unanimous Absent: Merz No discussion

2. Approve a change in CFC meeting dates from April 8th to April 15th 2004

Motion to approve the change in meeting dates from April 8th to April 15th, 2004.

Danovaro / Burton / Unanimous Absent: Merz No discussion

Chairperson Lieberman directed the Commission back to complete the first Action Item.

1. The CRC requests the adoption of the 2004-2007 revised draft Strategic Plan

Correction to the draft plan on Page 21, Awareness/knowledge, first bullet, "Promote quality child development practices among parents who choose to raise their children by themselves at home." Add the word all after among, and delete the balance of the sentence beginning with "who". New sentence to read, "Promote quality child development practices among all parents".

Motion to approve the 2004-2007 revised draft Strategic Plan with the above change.

Naylor-Goodwin / Danovaro / Unanimous Absent: Merz

2. The CRC requests the appointment of a Finance Committee to:

- a. Develop a 2004-2005 Memorandum of Understanding (MOU) with Placer County Department of Health and Human Services for staff support for the Children and Families Commission (CFC), and provide recommendations for 2005 through 2007.
- b. Initiate quarterly reviews of CFC finances and report to the full Commission.
- c. Work with staff to develop a draft Annual Commission Budget.

Motion to approve the above request for appointment of a Finance Committee to include items a. through c.

Naylor-Goodwin / Castro / Unanimous Absent: Merz

Commissioner's Naylor-Goodwin and Castro volunteered to participate with requests for an additional appointment remaining open.

Discussion Items

- a. Discuss the recruitment process to fill new Commission seats when the ordinance is changed to allow 9 members on the CFC Commission.

Christa Darlington, County Counsel, mentioned that she will intercede with the Clerk of the Board's office regarding our recruitment for the upcoming additional Commissioner seats. She explained that this Commission is not connected with the County and therefore we do not have to follow the same guidelines.

Commissioners requested that all applicant information previously sent out for the last recruitment be forwarded to them in the agenda packet prior to next months meeting.

Commissioners requested that an Action Item be added to the next months meeting agenda – that prior to the CFC interview of applicants applying for the two upcoming new vacant CFC seats, the CRC screen a total of four applicants for Commission review.

- b. Discuss the idea of a Commission retreat date and potential content for the retreat.

This item was not discussed.

IV. Commissioner Reports

Dr. Burton – A few weeks ago Health Services co-sponsored a Health Forum with a number of health care stakeholders. It was a small town brainstorming session to look at priorities on how we could address health issues in the County. The first priority that is being looked at is gathering data describing the access to care and health coverage for children 0-5. More updates to follow.

Blanca Castro – April 12th, beginning at 11:00 a.m. on the west steps of the State Capital the State Department of Social Services is hosting and coordinating a Child Abuse Prevention launch. The Governor will be attending and all the child abuse prevention councils will be involved. A keynote speaker will be a woman who has been a victim of “shaken baby” by a childcare provider, and is now a junior at Stanford University. Her mother is one of the leads in starting the trust line. The First 5 State Commission had been invited but they are unable to attend. Hopefully First 5 Placer County and other County Commission's will be present.

Tamara Lieberman – Reported on the new Volunteer Connection that has been started in Tahoe/Truckee. This is a new coalition of community groups and is just getting started. The first Volunteer Fair is scheduled for May 8th, and a booth will be set-up so the community can sign up for volunteering. They will be connecting the organizations up with “Volunteer Match”. Volunteer Match is a web program that serves the western part of the U.S. allowing organizations to sign up on a monthly or yearly basis. Request

one time or yearly volunteers on-line at www.voluntermatch.com. This is a very good resource, which they will use temporarily until their web site can be created along with their own matching service.

First 5 Conference scheduled on April 22nd. All CRC members are invited with the Commission covering the cost. Current attendees include: Tamara, Blanca, Susan, Jill, Francine, Don, and Nancy. Tamara noted that after the conference the Commission would like to have a “conversation”, to include everyone that attended, in order to share information on the different workshops.

V. Advisory Committee Reports

Community Collaborative of Tahoe/Truckee – Kim Bradley

Kim was not in attendance.

Sylvia Ambriz from the Kings Beach Family Resource Center (KBFRFC) reported that KBFRFC will be switching to a non-profit organization and will be merging with LCU, a bilingual service. KBFRFC had been operating under the Community Collaborative umbrella. Everyone feels that this merge will better serve the community eliminating any duplicate programs.

Placer Collaborative Network – Getta Dolinsek

Not in attendance.

Childcare Local Planning Council – Francine Nunes

Francine informed the Commission that this Saturday, March 20th, several community groups including First 5 Placer County will host the 1st Family Conference – called The Heart Of A Family. Everyone will learn how to make their life easier with asset-based training skills. A total of 225 participants and 100 children are registered with the event being presented in two languages. Thanks to Susan Fernandes for bringing down the translating equipment from Tahoe. It was notified that Don Ferretti is working on obtaining translating equipment for this location.

VI. Coordinator Report – Don Ferretti

Conflict of Interest Report is due to CFC staff office by Friday, 26th, 2004 in order to have at the State by April 1, 2004.

Registration for the Conference is due by March 31st. Don has reserved 8 rooms – Sandra, Don, Nancy, and Blanca have selected rooms leaving 4 available.

Meeting adjourned at 6:00 p.m.